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# Technology Use and Security Policy

## Robotics Education & Competition Foundation (RECF)

**Effective Date:** 06/01/2026

**Last Reviewed:** 06/05/2026

**Applies To:** RECF Community Members (Students, Parents/Guardians, Coaches, Event Partners, Volunteers, and Program Participants)

### 1. Purpose

The Robotics Education & Competition Foundation (RECF) is committed to providing a safe, respectful, and secure environment for all individuals who participate in RECF programs, events, and digital platforms.

This Technology Use and Security Policy establishes expectations for responsible use of RECF technology, outlines acceptable and prohibited conduct, and explains how RECF protects information and digital resources. The purpose of this policy is to promote safety, integrity, and trust across the RECF community.

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### 2. Scope

This policy applies to any individual who accesses, uses, or interacts with RECF-managed technology or digital services. This includes, but is not limited to:

- RECF websites, portals, and online platforms
- Event systems, registration tools, and learning resources
- Communication tools such as email, chat, forums, and webinars
- Digital content, recordings, and shared materials

**Robotics Education & Competition Foundation (RECF)**

111 Taylor Plaza Dr., Greenville, TX 75402 | 903.401.8888 | [support@recf.org](mailto:support@recf.org) | [recf.org](http://recf.org) | [recfevents.com](http://recfevents.com)

- Any RECF-provided or RECF-managed technology or services

This policy applies regardless of location, device, or method of access.

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### **3. Acceptable Use Expectations**

RECF community members are expected to use technology in a responsible, respectful, and lawful manner.

Acceptable use includes:

- Using RECF systems only for intended educational, programmatic, or event-related purposes
  - Communicating respectfully and professionally with others
  - Protecting login credentials and access information
  - Following published RECF guidelines, rules, and event expectations
  - Respecting intellectual property and ownership of digital content
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### **4. Prohibited Conduct**

The following behaviors are not permitted when using or interacting with RECF technology or platforms:

- Posting, sharing, or distributing false, misleading, or defamatory content
- Harassment, bullying, threats, or abusive behavior
- Unauthorized access to systems, accounts, or information
- Attempts to disrupt, damage, or interfere with RECF platforms, events, or services

- Circumventing security controls or safeguards
- Sharing personal, confidential, or sensitive information without authorization
- Any activity that violates applicable laws, regulations, or RECF guidelines

The examples above are provided for clarity and are not exhaustive.

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## **5. Data Privacy and Information Protection**

RECF takes reasonable measures to protect personal and organizational information across its technology platforms.

Community members are expected to handle information responsibly and with care, avoid unauthorized sharing of sensitive or confidential data, follow RECF guidance related to privacy and data protection, and promptly report suspected data misuse, loss, or security concerns.

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## **6. Technology Security and Monitoring**

To maintain a safe and secure environment, RECF may implement reasonable technical and administrative measures to protect its systems, platforms, and users.

These measures may include monitoring system usage for security, safety, and integrity purposes, reviewing activity related to suspected misuse or policy violations, and restricting or limiting access when necessary to protect individuals, data, or systems.

Monitoring and review activities are conducted in alignment with applicable laws, policies, and agreements.

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## **7. Minors and Youth Protection**

RECF programs include students and other minors. Technology use within RECF environments is expected to support positive, age-appropriate, and educational engagement.

Parents, guardians, and coaches play an important role in reinforcing responsible technology use and appropriate online behavior. RECF is committed to maintaining safeguards that promote safe digital participation for youth. RECF policy does not allow their staff to interact with minors, RECF does not allow direct one on one adult to youth communications via electronic technology. Per RECF if a staff member suspects a youth has directly reached out to them to discuss a matter, RECF staff reply with the following information “ Thank you for reaching out to the RECF. It appears that you may be a student/youth age. Please understand RECF policy does not allow our staff to interact with minors. Please refer me to an adult mentor for your team whom I may communicate with regarding this matter. I have copied my supervisor in this response as a matter of RECF policy.”

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## **8. Relationship to Other RECF Agreements**

This policy works in conjunction with other RECF agreements, forms, and guidelines, including participant consent forms, event rules, and program requirements.

Any response to violations of this policy is addressed in accordance with those applicable agreements and procedures.

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## **9. Policy Updates**

RECF may update this policy periodically to reflect changes in technology, security practices, or program needs. The most current version of this policy will be made available through official RECF channels.

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## **10. Questions or Concerns**

Questions or concerns regarding this policy or the use of RECF technology may be directed to RECF Support: [support@recf.org](mailto:support@recf.org).